

# EXECUTIVE SUMMARY

The Engineering Division updates the CIP every two years in order to identify infrastructure needs, enhance public facilities and systems and establish the project priorities in the City. The 2009-2014 Capital Improvement Plan (CIP) details a two year budget and a four year plan that covers the period between July 1, 2008 through June 30, 2014. The approved two year budget allocates \$8,174,000 for 24 funded projects in FY 2008/2009 and FY 2009/2010. The funds and projects are distributed into four main categories: Maintenance Programs, Citywide Improvement Programs, City Projects and Grant Projects (see below).

**Table ES-1. 2009-2014 CIP Projects**

<b>Project Number*</b>	<b>PROJECT CATEGORY/ Project Description</b>	<b>Funding Source**</b>	<b>Project Cost(x 1000)</b>
	<b>MAINTENACE PROGRAMS</b>		
M-1	Street Resurfacing Program	GF,GT, MC, TCRF	\$2,400
M-2	Traffic Re-Striping Program	MC	\$40
M-3	Annual Creek Maintenance Program	NPDES	\$100
M-4	Storm Drain Facilities Maintenance Program	NPDES	\$100
M-5	Sidewalk Repair Program	MC	\$50
	<b>CITYWIDE IMPROVEMENT PROGRAMS</b>		
IP-1	New Sidewalk Installation Program	TMF	\$150
IP-2	Traffic Calming Program	GT	\$25
IP-3	ADA Improvement Plan	GT,BT	\$100
IP-4	Storm Drain Program	GT	\$100
	<b>CITY PROJECTS</b>		
CP-9	Citywide Bridge Repairs	GT	\$150
CP-10	City Hall Stage Study	RF	\$25
CP-11	City Hall Tile Repairs	RF	\$100
CP-12	City Hall Pond Plumbing System Repairs	RF	\$100
CP-13	Monument Boulevard Beautification Project	RF	\$180
CP-14	City Hall Carpet Replacement	CB	\$100
CP-15	City Hall HVAC Improvements	CB	\$125
	<b>GRANT PROJECTS</b>		
G-1	Golf Club Road Bridge Replacement (GCRBR)	G,GT	\$325
G-2	GCRBR – Water Main Relocation Project	G,GT	\$800
G-7	Contra Costa Boulevard Pavement Rehabilitation	G,1-B, MC	\$1,270
G-8	Lisa Lane Sidewalk Project	G,TMF	\$384
G-9	Contra Costa Boulevard Sidewalk Project	G,TMF	\$170
G-10	Geary Road Improvements (Putnam Boulevard to Pleasant Hill Road)	MJ, TMF	\$500
G-11	Buskirk Avenue Improvements	MJ,TMF	\$800
G-12	Citywide Bicycle Improvement Plan	G, GT	\$80

\*\* BT: Bedroom Tax; GF: General Fund; G: Grant; GT: Gas Tax; MC: Measure C; NPDES: National Pollutant Discharge Elimination System; TMF: Traffic Mitigation Fund; TCRF: Traffic Congestion Relief Funds; RF: Redevelopment Funds  
MJ: Measure J; 1-B: State 1-B Bond

# INTRODUCTION

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The Capital Improvement Plan (CIP) is a management and finance guide for the design and construction of capital projects, acquisition of equipment and installation of technology systems in the City. The CIP covers a period of six years and is revised every two years to identify the infrastructure needs to enhance public facilities and systems, establish project priorities in the City for the preservation and enhancement of public facilities and address changes in community priorities and funding.

The purpose of the CIP is to function as the expenditure plan for capital projects. Capital projects include the rehabilitation of existing capital facilities, as well as, the creation of new facilities. The largest and most visible facilities include: City Hall, Public Safety Building (Police), Corporation Yard (Maintenance), Downtown Parking Garage, over 110 miles of roadway system and approximately 20 miles of storm drain system. The CIP is also prepared in compliance with funding requirements of County Measure C, passed in 1988 and County Measure J, passed in 2004.

## PROJECT DEVELOPMENT

Projects and programs identified in the CIP originate from many sources. The 2007-2012 CIP provided the basis for many projects in this 2009-2014 CIP. Ideas from residents, City Council, Traffic Safety Commission, Planning Commission and Staff provided the basis for the remaining projects.

The projects identified in the CIP address three general areas of responsibility:

- *First*, there is a responsibility to address the health, welfare and safety of the community;
- *Second*, there is the City's responsibility to maintain existing facilities;
- *Third*, the City's responsibility to effectively manage the impacts of community and regional growth. The Pleasant Hill General Plan and the Pleasant Hill Downtown Specific Plan provide guidance to accomplish this third responsibility.

## SCOPE

The CIP under consideration covers the fiscal budget years from July 1, 2008 through June 30, 2014. The CIP includes an expenditure budget for fiscal year 2008/09 and fiscal year 2009/10, a forecast for fiscal year 2011 through fiscal year 2014, and an unfunded project list. The new CIP updates the current 2007-2012 CIP.

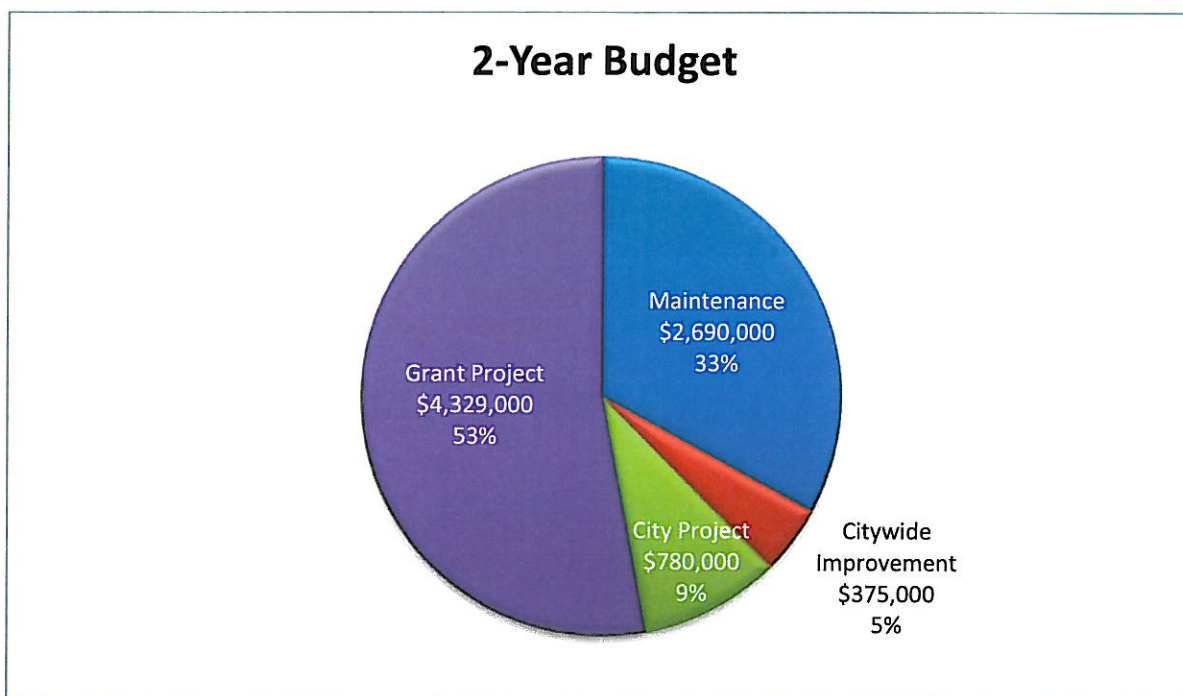
The City Council's Budget Committee (BC), consisting of Councilmember David Durant and Councilmember Terry Williamson worked with staff on finance issues related to the preparation of the City's Budget and the CIP during public workshops. The BC's main responsibility is to identify and select projects which best serve the interests of the City, and make funding

# INTRODUCTION

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recommendations to the Council. Supporting staff to the BC includes City Manager June Catalano, Finance Manager Mary McCarthy, Director of Public Works and Community Development Steve Wallace, City Engineer Mario Moreno and Associate Engineer Shawn Knapp.

The 2009-2014 CIP provides for a new two-year budget which apportions \$8.2 million to construct and maintain public works facilities over the next two fiscal years. The budget allocates monies into four main project categories: Maintenance Program at \$2,690,000 or 33% of funds; Citywide Improvement Programs at \$375,000 or 5% of funds; City Projects funded at \$780,000 or 9% of budget funds and Grant Projects at \$4,329,000 or 53% of budget funds.



Some of the major projects include: the Street Resurfacing Program funded at \$1,200,000 level for the next two years in order to maintain our largest infrastructure asset. The use of special source Redevelopment Funds to fund four of seven new projects (City Hall Stage Study, City Hall Tile Repairs, City Hall Pond Plumbing System Repairs, Monument Boulevard Beautification Project). Securing over \$2,577,000 in grant funds to supplemental funding for desired infrastructure improvement projects. The matching funds come from a number of available funding sources and do not include a General Fund match. Some of these major grant projects include: Golf Club Road Bridge Replacement Project, Contra Costa Boulevard Pavement Rehabilitation, Lisa Lane and Contra Costa Boulevard Sidewalk Projects, Buskirk Avenue Improvements and Geary Road Improvements.

# **INTRODUCTION**

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The BC and staff believe that the attached 2009-2014 CIP identifies our most pressing infrastructure project needs and represents the best use of available funds to meet the community needs. This revenue estimate is generated from known fund balances, revenue forecasts, grant allocations and limited General Fund contributions.

## **PROJECT PRIORITIZATION**

The CIP is updated every two years. The updating process consists of two phases; the first phase consists of formulating the new draft CIP, and the second phase consists of approving the draft CIP through the Budget Committee, Commissions and City Council reviews. A comprehensive description of the CIP prioritization process is included in the CIP Review and Approval Process (Appendix D).

## **REVENUES AND FINANCIAL RESOURCES**

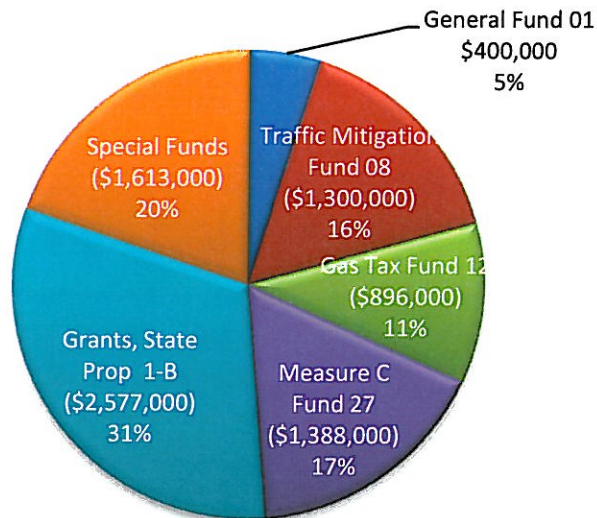
The CIP project funding can be described by the following three attributes: Funded, unfunded and revenue restrictions. Funded projects are those projects that can be financed through known and projected revenues. Unfunded projects are identified as community projects that can only be funded by new or currently unknown revenue sources (e.g. grants). Revenue restrictions are restrictions placed on projects based on funding source requirements (e.g. Gas Tax funds can only be used for projects that benefit roadway projects).

The revenue sources for the FY 2008/2009 and FY 2009/2010 CIP are represented (in percentages of contribution) in the chart below, as Major Revenue Sources and Other Revenue Sources.

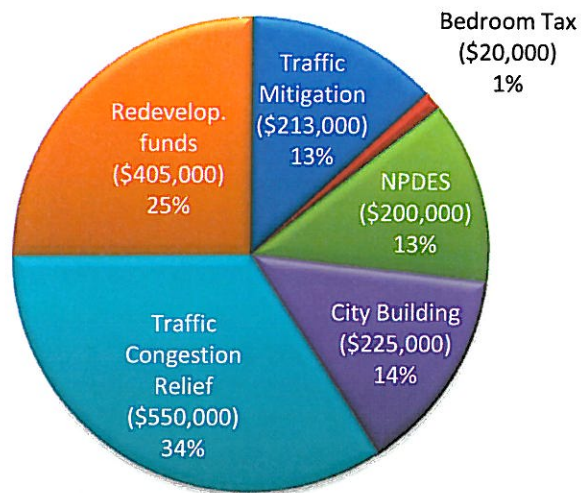
# INTRODUCTION

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## Major Revenue Sources



## Other Revenue Sources



Fiscal Year 2008/09-2009/10 Revenues Sources